

# Graduate Guidelines

Department of  
Electrical and Computer Engineering

# Graduate Guidelines

## Department of Electrical and Computer Engineering

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# I. Graduate Faculty and Research Areas

## 1. Computer Engineering

### Greg Stitt – Area Chair

This division focuses on theoretical and applied research by which next-generation computing and communications systems are designed, developed, and exploited. Research fields include high-performance computer architectures, computer networks, wireless networks, mobile computing, social networks and computing, privacy and security, parallel and distributed systems, reconfigurable systems, fault-tolerant computing, real time and embedded systems, and intelligent systems.

#### ***Swarup Bhunia***

Warren B. Nelms Institute for the Connected World Director and Semmoto Endowed Professor; Ph.D., Purdue University, 2005. Hardware security, design, test and validation for secure systems, adaptive nanocomputing, energy-efficient electronics, design of bioimplantable and wearable microsystems.

#### ***Christopher Bobda***

Associate Chair for Education; Ph.D., University of Paderborn, 2003. Embedded vision, embedded systems, reconfigurable computing, computer architecture, cybersecurity, systems-level design.

#### ***Farimah Farahmandi***

Ph.D., University of Florida, 2018. Formal verification, post-silicon, and design automation.

#### ***Renato Figueiredo***

Ph.D., Purdue University, 2001. Computer architecture, network computing, distributed systems.

#### ***Domenic Forte***

Ph.D., University of Maryland, 2013. Hardware security and trust, biometrics, reverse and anti-reverse engineering of electronics, nanoscale integration challenges, and digital VLSI/CAD.

#### ***Jose A. B. Fortes***

AT&T Eminent Scholar Chair; Ph.D., University of Southern California, 1984. Network computing, advanced computing architecture, biologically inspired nanocomputing, distributed information processing systems.

#### ***Kent W. Fuchs***

Ph.D., University of Illinois, 1985. Dependable computer systems, Testing and failure analysis of integrated circuits.

#### ***Md. Jahid Islam***

Ph.D., University of Minnesota, 2021. Development of perception systems for underwater robots, AI, machine learning, and machine vision.

#### ***Sanjeev Koppal***

Ph.D., Carnegie Mellon University, 2009. Computer Vision, Computational Photography, Sensors, Optics, Image/Video Processing.

**Herman Lam**

Ph.D., University of Florida, 1979. Computer engineering, database management and computer architecture.

**Janise McNair**

Diversity, Equity and Inclusion Coordinator; Ph.D., Georgia Institute of Technology, 2000. Wireless and mobile networking, next generation wireless systems, medium access control protocols.

**Sean Meyn**

Pittman Eminent Scholar Chair; Ph.D., McGill University, 1987. Markov processes (with or without control), spectral theory and large deviations; Stochastic approximation, reinforcement learning and simulation; Detection and inference; Networked systems: control, visualization, and performance; Economics with applications to energy markets.

**Kamran Mohseni**

W.P. Bushnell Endowed Professor; Ph.D., California Institute of Technology, 2000. Aerial and underwater vehicle control, autonomous systems, cooperative control, mobile wireless sensor networks, and microfluidic devices.

**Daniela Oliveira**

Ph.D., University of California- Davis, 2010. Cross-layered and human-centric computer security, operating systems and software vulnerability analysis.

**Ann Ramirez**

Ph.D., University of California- Riverside, 2007. Low-power design, reconfigurable computing, platform design, dynamic optimizations, hardware design, real-time systems, and multi-core platforms.

**Sandip Ray**

Ph.D., University of Texas at Austin, 2005. Trustworthy computing; security architecture, synthesis and validation; hardware/firmware/software codesign; design-for-resilience techniques for hardware/software systems; and post-silicon readiness and validation streamlining for System-on-Chip designs.

**Ivan Ruchkin**

Ph.D., Carnegie Mellon University, 2019. Safe and trustworthy autonomy, cyber-physical systems, guarantees for learning components, and formal methods.

**Greg Stitt**

Ph.D., University of California- Riverside, 2007. Embedded systems with an emphasis in synthesis, compilers, reconfigurable computing, hardware/software co-design, low power-design, system-on-chip multi-core architectures, real-time systems, and run-time optimizations.

**Mark M. Tehranipoor**

Intel Charles E. Young Preeminence Endowed Chair Professor in Cybersecurity and Department Chair; Ph.D., University of Texas at Dallas, 2004. Hardware security and trust, supply chain security, and reliable and testable circuit design at nanoscale.

**Tuba Yavuz**

Ph.D., University of California- Santa Barbara, 2004. Automated verification and analysis, model

checking, and automated model extraction.

## 2. Electronics

### Nima Maghari – Area Chair

This division covers a broad range of topics from the design and manufacturing of integrated circuits to their applications in real world systems. Current research includes mixed-signal electronics, data converters, biomedical circuits and systems, integrated power management, low power VLSI design, radio frequency and microwave circuits, IC test and validation, and modeling of materials, components, and circuits for high-frequency power electronics.

#### ***Baibhab Chatterjee***

Ph.D., Purdue University, 2022. Energy-efficient and secure analog/RF/mixed-signal circuits and systems for biomedical and IoT applications; time-domain sensing and sensor interfaces, human body communication, brain-channel communication for untethered neural implants, physical-layer security, low-power wireline techniques.

#### ***Hamed Dalir***

Ph.D., University of California, 2016. Mid-IR Photonics, On-chip Light Sources, Classical and Quantum Sensors, Ising Machine, AI Accelerator, Photonics Integrated Circuits

#### ***Najme Ebrahimi***

Ph.D., University of California-San Diego, 2017. Radio Frequency, Microwave, and Millimeter-Wave Integrated Circuits & Systems for wireless communication, IoTs communications and security, Physical layer sensing and communications.

#### ***William R. Eisenstadt***

Ph.D., Stanford University, 1986. Microwave integrated circuits, IC packages, VLSI, high-frequency measurements, mixed-mode s-parameters.

#### ***Farimah Farahmandi***

Ph.D., University of Florida, 2018. Formal verification, post-silicon, and design automation.

#### ***Domenic Forte***

Ph.D., University of Maryland, 2013. Hardware security and trust, biometrics, reverse and anti-reverse engineering of electronics, nanoscale integration challenges, and digital VLSI/CAD.

#### ***Robert M. Fox***

Senior Associate Chair for Academics; Ph.D., Auburn University, 1986. Analog electronic circuit design.

#### ***Adam Khalifa***

Ph.D., Johns Hopkins University, 2019. Analog and RF integrated circuit design, electromagnetic, electrode design and microfabrication, packaging of implantable devices and electrical and magnetic neural stimulation.

#### ***Mark E. Law***

Director of the UF Honors Program; Ph.D., Stanford University, 1988. Design and modeling of IC fabrication process, computer modeling of semiconductor process and device behavior, numerical solution of partial differential equations.

***Nima Maghari***

Ph.D., Oregon State University, 2010. High performance data converters, delta-sigma modulators, synthesizable analog to digital converters, data converters for biomedical applications, time assisted conversion techniques.

***Scott Thompson***

Ph.D., University of Florida, 1992. Solid state electronics and nano technology, new materials and devices to extend Moore's law, Electrical measurements and modeling of strained Si, Ge, GaN semiconductors.

***Shuo Wang***

Ph.D., Virginia Tech, 2005. Power electronics, electrical power, electromagnetic interference, renewable energy conversion and integration with power grid, power grid support with power electronics, electrification of transportation.

***Yingying Wu***

PhD. University of California, 2020. Quantum materials, quantum devices, nanoelectronics, magnetism and spintronics, nonvolatile memory, unconventional computing (e.g. quantum and neuromorphic computing).

***Yong-Kyu (YK) Yoon***

Graduate Coordinator; Ph.D., Georgia Institute of Technology, 2004. 3-D MEMS technology; micromachined metamaterials for radio frequency and microwave applications; millimeter-wave antennas and waveguides; lab-on-a-chip bio/microfluidic systems; anodized nanoporous membranes and electrospun nanofibers for bio/optical applications; microsensors and actuators; electronic and MEMS packaging; and ferroelectric materials and their RF applications.

### 3. Electrophysics

#### Scott Thompson – Area Chair

The Electrophysics division spans a wide range of research involving emerging solid-state devices, integrated micro/nanosystems, advanced materials, nanotechnology, electromagnetic (EM) fields and waves, and their applications. The division has a number of active research thrusts and topical areas, including EM fundamentals and applications, electrical power generation, distribution/transmission and utilization, beyond-CMOS devices, MEMS/NEMS, RF/microwave devices, sensors and actuators for internet of things (IoT), biotechnology, and quantum engineering.

***David P. Arnold***

Associate Chair for Faculty Affairs & George Kirkland Engineering Leadership Professor; Ph.D., Georgia Institute of Technology, 2004. Design, fabrication, and characterization of magnetic and electromechanical microsensors/microactuators, as well as miniaturized power and energy systems.

***Navid Asadi Zanjani***

Ph.D., University of Connecticut, 2014. Devices, electronics, hardware security, reverse engineering, 3D imaging and image processing, failure analysis and sensors.

***Najme Ebrahimi***

Ph.D., University of California-San Diego, 2017. Radio Frequency, Microwave, and Millimeter-Wave Integrated Circuits & Systems for wireless communication, IoTs communications and security,

Physical layer sensing and communications.

***Philip Feng***

Associate Chair for Research; Ph.D., California Institute of Technology, 2007. Solid-State devices, nanoelectromechanical systems (NEMS), quantum engineering, nanotechnology, sensors, precision measurement and instruments, advanced materials.

***Baoyun Ge***

Ph.D., University of Wisconsin-Madison, 2018. Electric drive systems, including the application of artificial intelligence, IoT, parallel computing, and advanced manufacturing to reduce the carbon footprint of electric machines and drives throughout their lifetime.

***Jing Guo***

Ph.D., Purdue University, 2004. Modeling and simulation and design in nanoelectronics, quantum computing.

***Elham Heidari***

Ph.D., University of Texas at Austin. Nanophotonic and optical interconnect, integrated photonics, quantum engineering, sensors, MOS and nanostructure device modeling.

***Jack Judy***

Intel/Charles E. Young Endowed Chair in Nanotechnology; Ph.D., University of California Berkeley, 1996. Neuroengineering, Micromachining and MEMS technologies, including microsensors, microactuators, microsystems, and their biomedical applications.

***Mark E. Law***

Ph.D., Stanford University, 1988. Design and modeling of IC fabrication process, computer modeling of semiconductor process and device behavior, numerical solution of partial differential equations.

***Robert Moore***

Ph.D., Stanford University, 2006. Electromagnetic waves, non-linear energetic interactions in the ionosphere, remote-sensing applications of ELF/VLF wave propagation in the Earth-ionosphere waveguide.

***Toshikazu Nishida***

Associate Dean of Academic Affairs; Ph.D., University of Illinois-Urbana, 1988. Research and development of reliable, high performance, multi-functional semiconductor devices and solid-state physical sensors and actuators for microsystems employing strained Si, SiGe, GaN, ferroelectrics, and polymers. Applications include biomedical, energy harvesting, logic, and micro-electro-mechanical systems.

***Erin Patrick***

Undergraduate Coordinator; Ph.D., University of Florida, 2010. Biophysical modeling of electric-field effects on cells (non-excitable and excitable), semiconductor-device modeling and simulation, neural interfaces.

***Vladimir A. Rakov***

Ph.D., Tomsk Polytechnic Institute, 1983. Lightning, atmospheric electricity, lightning protection.

***Volker J. Sorger***

Ph.D., University of California- Berkeley, 2011. Devices and optoelectronics, AI/ML accelerators, mixed-signal ASICs, quantum processors, cryptography

***Roozbeh Tabrizian***

Ph.D., Georgia Institute of Technology, 2013. Theoretical and experimental investigation of mixed-domain micro- and nano-physical devices; micromechanical resonators and resonant-based sensors; phonon engineering; as well as development of micro- and nano-fabrication techniques for large-scale integration of microsystems.

***Scott Thompson***

Ph.D., University of Florida, 1992. Solid state electronics and nano technology, new materials and devices to extend Moore's law. Electrical measurements and modeling of strained Si, Ge, GaN semiconductors.

***Ant Ural***

Ph.D., Stanford University, 2001. Carbon nanotubes, semiconductor nanowires, and related nanostructures. Integration of nanotechnology with silicon microfabrication processes. Molecular electronics, nanoscale MEMS, and nanobiotechnology.

***Shuo Wang***

Ph.D., Virginia Tech, 2005. Power electronics, electrical power, electromagnetic interference, renewable energy conversion and integration with power grid, power grid support with power electronics, electrification of transportation.

***Yong-Kyu (YK) Yoon***

Graduate Coordinator; Ph.D., Georgia Institute of Technology, 2004. 3-D MEMS technology; micromachined metamaterials for radio frequency and microwave applications; millimeter-wave antennas and waveguides; lab-on-a-chip bio/microfluidic systems; anodized nanoporous membranes and electrospun nanofibers for bio/optical applications; microsensors and actuators; electronic and MEMS packaging; and ferroelectric materials and their RF applications.

***Henry Zmuda***

Undergraduate Coordinator; Ph.D., Cornell University, 1984. RF/Microwave photonic systems, optically controlled phased array antennas, phased array signal processing, photonic high speed analog-to-digital conversion.

## 4. Signals & Systems

### Tan Wong – Area Chair

Studies in this field are related to the transmission, creation, manipulation, and understanding of signals and systems. Signal processing looks to take data from a wide variety of sources (speech, audio, images, video, radar, sensor networks) and transforming it into useable pieces. Communication systems are designed to transmit information while minimizing the corruptive effects of noise and interference.

***Zoleikha Biron***

Ph.D., Clemson University, 2017. Cyber physical systems, Dynamic systems and control, Estimation and fault diagnosis of dynamic systems, Control theory, Fault-tolerant control, Optimization, Multi-

agent systems, Cooperative and connected vehicles, Intelligent transportation systems, Energy systems.

***Yuheng Bu***

Ph.D., University of Illinois at Urbana-Champaign, 2019. Information theory, machine learning, learning algorithms for diverse applications including model compression, anomaly detection, fair/trustworthy machine learning.

***Jie Fu***

Ph.D., University of Delaware, 2013. Control theory, formal methods, game theory, cybersecurity, cyber-physical systems and robotics.

***Jacob Hammer***

D. Sci., Technion, Israel Institute of Technology, 1980. Mathematical system theory, control systems.

***Joel Harley***

NSF Center for Big Learning Director; Ph.D., Carnegie Mellon University, 2014. Signal Processing, data Science, machine learning, ultrasonics, structural health monitoring, smart infrastructure monitoring.

***Sanjeev Koppal***

Ph.D., Carnegie Mellon University, 2009. Computer Vision, Computational Photography, Sensors, Optics, Image/Video Processing.

***Jian Li***

Ph.D., Ohio State University, 1991. Signal processing for wireless communications and radar.

***Sean Meyn***

Pittman Eminent Scholar Chair; Ph.D., McGill University, 1987. Markov processes (with or without control), spectral theory and large deviations; Stochastic approximation, reinforcement learning and simulation; Detection and inference; Networked systems: control, visualization, and performance; Economics with applications to energy markets.

***Kamran Mohseni***

W.P. Bushnell Endowed Professor; Ph.D., California Institute of Technology, 2000. Aerial and underwater vehicle control, autonomous systems, cooperative control, mobile wireless sensor networks, and microfluidic devices.

***Nicholas Napoli***

Ph.D., University of Virginia, 2018. Signal processing; complexity analysis and entropic methods; machine learning and data fusion; uncertainty modeling; human systems and human performance; system engineering; human physiology.

***Karim Oweiss***

Ph.D., University of Michigan- Ann Arbor, 2002. Statistical signal processing and information theory, computational and systems neuroscience, neural engineering, brain-machine interfaces.

***Jose C. Principe***

Don D. & Ruth Eckis Endowed Distinguished Professor; Ph.D., University of Florida, 1979. Adaptive non-Gaussian signal processing, nonlinear dynamical systems, information-theoretic learning, applications to

pattern recognition and DSP systems, information technology in education.

***John M. Shea***

Ph.D., Clemson University, 1998. Wireless communications and networking, software-defined radio, and networked autonomous systems.

***Catia Silva***

Ph.D., University of Florida, 2018. Machine Learning, statistical signal processing, pattern recognition, data science applications in computational neuroscience and education.

***Tan F. Wong***

Ph.D., Purdue University, 1997. Wireless communications, spread spectrum systems, multiuser communications, adaptive signal processing.

***Damon L. Woodard***

Florida Institute for National Security (FINS) Director; Ph.D., University of Notre Dame, 2005. Biometrics, identity science, pattern recognition, machine learning, as well as image / signal analysis.

***Alina Zare***

Graduate Admissions Coordinator; Ph.D., University of Florida, 2008. Machine learning, image analysis, remote sensing, hyperspectral image analysis, sparsity promotion and pattern recognition.

## II. Introduction

The graduate program of the Department of Electrical and Computer Engineering at the University of Florida offers the Master of Science (M.S.) and Doctor of Philosophy (Ph.D.) degrees. The ECE Graduate Guidelines (contained in this document) detail the departmental policies and regulations governing these degree programs and should be used in conjunction with the University of Florida [Graduate Catalog](#). It is the responsibility of the student to be familiar with both publications and to adhere to the stated rules and policies.

More information regarding the Joint MS/MSM, Joint JD/MS, and other degree program options can be found on the web at <https://www.ece.ufl.edu/academics/graduate/degree-programs/combination-degrees/>.

### 1. General Degree Requirements

For the Master's degree, a minimum of 30 credit hours is required. The Ph.D. degree requires the accumulation of at least 90 credit hours beyond the bachelor's degree.

Master's students may transfer a maximum of 9 credits from an outside institution approved by UF. Doctoral students may transfer up to 30 credit hours from a Master's degree in electrical and computer engineering taken at an outside institution approved by UF.

All work counted for a Master's degree must be completed during the seven years immediately preceding the date on which the degree is to be awarded.

To graduate from any of the above-mentioned degree programs, a 3.00 is required in the overall (UF) and ECE-cumulative grade point averages.

An off-campus student who is a candidate for an electrical and computer engineering degree must take at least half the coursework from full-time University of Florida faculty members. Students can presently meet this requirement by attending lectures on the UF campus or using lectures distributed via distance learning.

No graduate credit is allowed for electrical and computer engineering courses below the 5000 level. Graduate students may take additional undergraduate courses, but credits earned in these courses are not counted toward the minimum degree requirements. A summary of the pertinent degree requirements is shown in the following table. For detailed requirements, see the appropriate sections that follow.

Req.	MS (The.)	MS (Non-the.)	Ph.D.
Total hrs.	30	30	90 <sup>a</sup>
Min. ECE course credits	18 <sup>*h,l</sup>	21 <sup>*h,k</sup>	15 <sup>**h,j</sup>
Depth Req.	9 <sup>*h</sup>	9 <sup>*h</sup>	6 <sup>**h,i</sup>
Breadth Req.	3 <sup>*h,i</sup>	3 <sup>*h,i</sup>	3 <sup>**h,i</sup>
Minimum number of supervisory committee members	3	N/A	4 <sup>b</sup>
Qualifying Ex. Req'd.	no	no	yes <sup>c</sup>
Final Ex.	oral <sup>e</sup>	interview <sup>d</sup>	oral <sup>f</sup>
Time limit for completing degree	7 yrs	7 yrs	5 yrs <sup>g</sup>

Footnotes:

- \* Excludes: EEL 5905, 6065, 6905, 6910, 6933, 6940, 6971
- \*\* Excludes: EEL 5905, 6065, 6905, 6910, 6933, 6940, 6971, 7940, 7979, 7980
- a May include 30 hours from Master's program
- b Includes one member outside the ECE department
- c Written part no later than the end of the second spring semester enrolled in the PhD program
- d Mock Job Interview
- e On thesis and coursework
- f On dissertation
- g Five years from admission to candidacy
- h UF ECE courses only, CDA 5636 approved by exception
- i Credit hours must be in a research area outside of the depth research area
- j At least 50% of credits used for the Ph.D. degree must be from ECE at UF
- k Includes 6 credits of EGN and EGS (college) courses
- l Includes 3 credits of EGN and EGS (college) courses

## 2. Articulation Requirements

Students entering the graduate ECE program from a non-ECE background are welcome in the department.

All students must complete ECE coursework in at least two of the four ECE research areas (Computer Engineering, Electronics, Electrophysics, Signals and Systems). Master's students satisfy this requirement by completing their depth/breadth requirement. PhD students satisfy this requirement by completing a minimum of three ECE graduate classroom courses. One of these three courses must be taken in a different ECE research area. These three courses count toward the 15 required ECE coursework credits for the PhD program. PhD students must complete this articulation requirement by the end of the second spring semester enrolled in the PhD program. Students can determine which research area a course belongs to by reviewing the ECE course syllabus webpage (<https://www.ece.ufl.edu/academics/course-syllabi/>).

Additional courses may be required to fulfill necessary background material needed to successfully complete graduate-level course requirements. Many graduate-level ECE courses have implicit undergraduate course prerequisites. Students are expected to have mastered the undergraduate skills necessary to provide appropriate foundation for graduate courses they attempt. More information can be found on the ECE webpage (<https://www.ece.ufl.edu/admissions/graduate/articulation/>). Articulation plans for Master's students will be determined by the ECE Graduate Coordinator as necessary. Articulation plans for Ph.D. students will be determined by their Ph.D. advisor as necessary.

### III. Master's Degree - Thesis Option

The Department of Electrical and Computer Engineering offers the thesis option for the Master of Science degree. A student seeking a Master's degree with a thesis option is required to pass an oral final examination.

#### 1. Course Requirements

For the thesis option of a Master's degree, students must complete at least 30 credit hours, which include a maximum of six credit hours of EEL 6971 (Research for Master's Thesis). Thesis students must be registered for three credit hours of thesis (EEL 6971) in the term of graduation (Fall and Spring, and two credits in summer). EEL 6065, EEL 6910, EEL 6933, and EEL 6940 cannot be used to fulfill any credit requirements for the Master's degree. The course requirements include a minimum of 18 hours of Electrical and Computer Engineering courses, excluding EEL 5905, 6905, and EGN 5949. CDA 5636 (Embedded Systems) can be used toward this course requirement by exception. Up to three credits of graduate level, letter graded courses with the prefix of EGN or EGS can be used toward this 18 credit hour requirement. This course requirement can only be fulfilled by completing coursework at the University of Florida. No credit for EGN 6913 is allowed.

Students are required to complete a 12 credit hour depth/breadth requirement in order to receive a Master's degree in ECE. To complete this depth/breadth requirement, students must take at least 9 depth credits of ECE coursework from one of the four research areas housed in the ECE department (i.e., Computer Engineering, Electronics, Electrophysics, and Signals & Systems). All 9 credits may be at the 5000 level. In addition, students must complete at least three breadth credits of coursework in the ECE department outside of their declared depth research area.

Students can determine which ECE courses are housed in each research area by referring to the ECE course syllabus ([www.ece.ufl.edu/academics/course-syllabi/](http://www.ece.ufl.edu/academics/course-syllabi/)). ECE courses used to complete this depth/breadth requirement will be counted toward the minimum 18 credits of ECE coursework required for the Master's thesis degree.

Up to 18 hours of Special Topics (EEL 5934, 6935, and 7936) may be applied toward the degree. Up to six hours of unstructured credit hours total (EEL 5905, EEL 6905 or EGN 5949) may be applied toward the degree. Students can count a maximum of 3 credits of EGN 5949 toward their degree program.

Students must receive a final grade of "C" or better to receive degree credit for a letter graded course. A course with a final grade of "C" and above cannot be repeated for credit. If a student receives a grade less than a "C" for a course, s/he may retake the course and an average of both grades will be used when compiling GPA graduation requirements. Courses in which students receive a grade of "C-" or lower will not be used to fulfill credit requirements but will adversely affect a student's GPA.

## 2. Appointment of Supervisory Committee

The supervisory committee is a group of faculty members that supervise and approve the student's graduate program. The committee's function is to guide the student through his/her thesis research and to administer the oral final examination.

The supervisory committee should be selected as soon as possible but no later than the end of the second semester. After the committee has been determined, the student should obtain a Supervisory Committee Form from the ECE webpage (<https://www.ece.ufl.edu/academics/forms/>) and have the professors sign the form indicating their willingness to serve on the committee. The Graduate School may deny degrees to any persons who have failed to comply with this regulation at the proper time.

The committee for the Master's degree, thesis option, must consist of at least three graduate faculty members. The chairperson and at least one member must be a graduate faculty member in Electrical and Computer Engineering department. The chairperson is usually the student's academic advisor and should advise the student in the selection of the other committee members.

## 3. Submission of Master's Thesis

Students must submit their thesis electronically. Students should refer to the Graduate School Editorial Office for more information regarding their thesis submission. (<http://graduateschool.ufl.edu/about-us/offices/editorial/>)

Electronic submission requires a signed ETD Submission Approval Form (submitted directly by student). A copy of Final Exam form and Signature Page will be submitted through DocuSign. .

## 4. Final Examination Procedures

Up to six months prior to graduation, the supervisory committee will give the student an oral examination on the thesis, on major and minor subjects, and on matters pertaining to any specific field of study.

Each student is responsible for applying for his/her degree by the published deadlines for the semester of graduation. The degree application is available online via ONE.UF ([HTTP://ONE.UF.EDU](http://ONE.UF.EDU)). Students are also required to contact the Graduate Advisor at the beginning of the semester that they intend to graduate to ensure that all degree requirements have been met. If a student fails to apply by the specified deadline, s/he will not receive the degree that semester.

It is imperative that copies of the student's thesis be given to the supervisory committee at least **two weeks** in advance of the final examination. Graduation may be delayed for those who do not adhere to this rule. The Student Services Office should be informed of the examination **one week prior to the examination** (thesis defense) date in order to process the Final Exam Report form and send out notices.

Students are also required to complete an Exit Survey during the semester they plan to graduate. Students can find more information about the Exit Survey by contacting the ECE Graduate Advisor.

## 5. In Person Requirement- Defense

Final presentation of the M.S. thesis may occur either in person or entirely online. The delivery modality (in person vs. online) of the presentation/examination will be determined in consultation with the student and supervisory committee in advance and should not occur on an ad hoc basis. Regardless of delivery modality, the student and all committee members are expected to attend the presentation/examination simultaneously and engage in the presentation as appropriate. Details of the presentation/examination must also be published at least 24 hours in advance so that other members of the ECE community can attend. Signatures for all required paperwork will be obtained via Docusign

## 6. Checklist for Thesis Option

	To Do	When
	If appropriate, transfer up to 9 credit hours from graduate courses taken previously to your UF master's program.	First semester
	Appoint supervisory committee. This committee must be appointed by the end of the second semester	Second semester
	Check with the Student Services Office to see if all graduation requirements, including appropriate course hour credit, will be satisfied.	Semester before graduation
	If you have any grades less than C (i.e. C-, D, I, or E grades), discuss your options for meeting graduation requirements.	
	Submit degree application online via ONE.UF ( <a href="http://one.uf.edu">http://one.uf.edu</a> ). Complete graduation check in Student Services Office and graduate track(s) application if applicable.	Semester of graduation
	Comply with Graduate School thesis and final examination deadline dates.	
	Be registered for at least the minimum number of thesis hours (3 hours in the fall and spring semester, 2 hours in the summer)	
	Schedule the Thesis Defense with the supervisory committee. Inform the ECE Graduate Advisor <b>one week in advance</b> of plans to take the examination and reserve a virtual or physical conference room. The Student Services Office will send the announcement of exam and prepare the electronic Final Exam Report.	
	At least two weeks in advance of the final examination, give the supervisory committee members a copy of the thesis.	
	Have the Final Examination Report form and the original signature page of the thesis signed by the supervisory committee members. Forms will be submitted to the ECE Student Services Office via DocuSign once signed by all committee members.	
	Submit the final thesis, as required, to the Graduate School Editorial Office.	
	Complete the Exit Survey.	

## IV. Master's Degree - Non-thesis Option

The Department of Electrical and Computer Engineering offers the non-thesis option for the Master of Science degree. The non-thesis Master of Science student is required to do a technical job interview with an assigned faculty member.

### 1. Course Requirements

For the non-thesis Master's degree option, students must complete 30 graduate level credit hours. EEL 6065, EEL 6910, EEL 6933, and EEL 6940 cannot be used to fulfill any credit requirements for the Master's degree. At least 21 hours of ECE coursework must be taken. This course requirement can only be fulfilled by completing ECE coursework at the University of Florida. EEL 5905, 6905, and EGN 5949 are not counted for this requirement. CDA 5636 (Embedded Systems) can be used toward this course requirement by exception. Up to six credits of graduate level, letter graded courses with the prefix of EGN or EGS can be used toward this 21 credit hour requirement. This course requirement can only be fulfilled by completing coursework at the University of Florida. No credit for EEL 6971 or EGN 6913 is allowed.

Students are required to complete a 12 credit hour depth/breadth requirement in order to receive a Master's degree in ECE. To complete this depth/breadth requirement, students must take at least 9 depth credits of ECE coursework from one of the four research areas in the ECE department (i.e., Computer Engineering, Electronics, Electrophysics, and Signals & Systems). All nine depth credits may be at the 5000 level. In addition, students must complete at least three breadth credits of coursework in the ECE department outside of their declared depth research area.

Students can determine which research area a course belongs to by reviewing the ECE course syllabus webpage (<https://www.ece.ufl.edu/academics/course-syllabi/>). ECE courses used to complete this depth/breadth requirement will be counted toward the minimum 21 credits of ECE coursework required for the Master's non-thesis degree.

Up to 18 hours of Special Topics (EEL 5934, 6935, and 7936) may be applied toward the degree. Up to six hours of unstructured credit hours total (EEL 5905, EEL 6905 or EGN 5949) may be applied toward the degree. Students can count a maximum of 6 credits of EGN 5949 toward their degree program. No other S/U credit can be counted toward the degree.

All non-thesis students are required to have a one-member supervisory committee. The ECE department chair serves as the default non-thesis committee member for all non-thesis students and is automatically appointed for all non-thesis students during their graduating semester.

Students must receive a final grade of "C" or better to receive degree credit for a letter graded course. A course with a final grade of "C" and above cannot be repeated for credit. If a student receives a grade less than a "C" for a course, s/he may retake the course and an average of both grades will be used when compiling GPA graduation requirements. Courses in which students receive a grade of "C-" or lower will not be used to fulfill credit requirements but will adversely affect a students' GPA.

## 2. Final Examination Procedures

The MS non-thesis final exam will be administered each semester and students will complete their mock job interview during their second semester of enrollment. Students will register for their mock job interview via a registration web form and will select a preferred research area from which a faculty member will be assigned to conduct the interview. After the registration period closes, the student will receive a faculty assignment from the ECE Graduate Advisor. Each student will be responsible for emailing their assigned faculty member to set-up a mock job interview. Interviews will need to be completed before the stated deadline for the semester.

Students will be required to submit a one-page job application cover letter and resume to their assigned faculty member 24 hours in advance of their appointment via email. Students are required to dress appropriately for the “job interview”. Students may contact the Career Connections Center for more information regarding appropriate cover letter and resume formats. The Career Connections Center can also provide students with information regarding appropriate dress for a job interview.

The faculty member will ask questions as deemed appropriate and students will be assigned a pass/fail grade. If a student has deficiencies that result in a failing grade, he/she can schedule another interview with the same faculty member to address those issues. Students are required to submit a signed MS non-thesis final exam form to the Student Services Office via email ([gradadvising@ece.ufl.edu](mailto:gradadvising@ece.ufl.edu)) by the stated deadline. Failure to submit this form by the deadline may result in delayed graduation.

Students are also required to complete an Exit Survey during the semester in which they intend to graduate.

### 3. Checklist for Non-thesis Option

	To Do	When
	If appropriate, transfer up to 9 credit hours from graduate courses taken previously to your UF master's program.	First semester
	Sign-up for a mock job interview. By the registration deadline, register for the mock job interview online via the current graduate student web page of the departmental web site and indicate your selected area.	Second Semester
	Check with the Student Services Office to see if all graduation requirements, including appropriate course hour credit, will be satisfied.	Semester before graduation
	If you have any grades less than C (i.e. C-, D, I, or E grades), discuss your options for meeting graduation requirements.	
	Submit degree application online via ONE.UF ( <a href="http://one.uf.edu">http://one.uf.edu</a> ). Complete graduation check in Student Services Office and graduate track(s) application if applicable.	Semester of graduation
	Complete the Exit Survey.	

## V. Doctor of Philosophy Degree

### 1. Course Requirements and Period of Concentrated Study

For the Ph.D. degree, at least 90 credit hours beyond the bachelor's degree are required. These hours include master's degree work taken at the University of Florida or, if appropriate, up to 30 hours of master's degree work in ECE earned at another approved university outside UF. The hours accumulated for the Ph.D. degree have the following restrictions:

- Ph.D. Coursework Requirement- At least 24 hours of 5000, 6000, or 7000 level College of Engineering (COE), Math, Statistics, and/or Physics letter graded courses are required. Of these 24 coursework hours, at least 15 credits of graduate level letter graded coursework hours must be taken in the ECE department. At least three credits of these 15 credits must be in an area outside of the primary ECE research area. Students can determine which research area a course belongs to by reviewing the ECE course syllabus webpage (<https://www.ece.ufl.edu/academics/course-syllabi/>). CDA 5636 (Embedded Systems) can be used toward this 15 credit ECE coursework requirement by exception. Students must receive a grade of "B" or better in the 24 credit hour courses. These 24 coursework credit hours must be approved by the student's faculty advisor and supervisory committee. Students will need to work in conjunction with their faculty advisor and supervisory committee to determine which courses will be most relevant to their research topic. Individual work/independent study hours (i.e. EEL 5/6905), EEL 6065, EEL 6933, and EEL 6940 cannot be used to fulfill this 24 coursework credit hour requirement. ECE courses taken in a master's program at UF are automatically included. This course requirement can only be fulfilled by completing ECE coursework at the University of Florida. This coursework requirement must be completed by the end of the third year.
- PhD students in ECE are required to complete six credit hours from the below listed courses for professional development:
  - One credit of EEL 6933 (**REQUIRED**) and:
  - EEL 6940- Supervised Teaching (up to five credits), EGN 6933- Engineering Faculty Development, EGS 6050- Foundations in Engineering Education, and/or any combination of the three courses that currently make up the Engineering Innovation Certificate (EGN 6640, EGN 6642, EGS 6039)

NOTE: EEL6940- This course exposes Ph.D. students to the rigors of teaching in a higher education setting. Students will be paired with a faculty member and will help manage, teach, grade, interact with students outside of class and, if appropriate, will give a lecture in the course.

- Up to 18 hours of Special Topics (EEL 5934, 6935, and 7936) may be applied toward the degree. Up to six hours of unstructured credit hours total (EEL 5905, EEL 6905 or EGN 5949) may be applied toward the degree. Students can count a maximum of 6 credits of EGN 5949 toward their degree program. No credit for EGN 6913 is allowed.

All EEL 7979 & 7980 (Research for Doctoral Dissertation) credit hours are counted. Students cannot register for EEL 7980 hours until they have been officially admitted to candidacy (passed written qualifying exam). Students must be admitted to candidacy for a minimum of two semesters before graduation. Students can count the semester that they are admitted to candidacy if they complete their qualifying exam by the midpoint deadline of a semester. The midpoint of the term is determined by the Graduate School and is

published in its “Deadline Dates”.

- Fifty percent of all hours accumulated have to be in ECE at the 5000, 6000 or 7000 level (including EEL 7979 & 7980).
- Only 30 hours from a Master’s degree not awarded by the ECE department at UF may be counted toward the Ph.D. degree (see Transfer of Credit section of Administrative Procedures for more information).

Candidates for the doctoral degree must satisfy the minimum requirements for a period of concentrated study, beyond the first 30 semester hours counted toward the doctoral program. Students must complete 30 credits enrolled at the University of Florida campus or the Graduate Engineering and Research Center (REEF). Courses at the 1000 or 2000 level will not be counted toward the concentrated study requirement.

## 2. Ph.D. Faculty Advisor

All Ph.D. students are required to identify their Ph.D. faculty advisor at the start of their Ph.D. program to assure good degree progress. To formally identify their faculty advisor, Ph.D. students are required to submit a Ph.D. Faculty declaration form <https://na3.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=0732c7e0-e8d8-4e3a-9e10-dd1fa8f631f4&env=na3&acct=38f380cc-7bc9-468e-9c99-fc5ba7151d54&v=2> signed by the faculty advisor in order to register for doctoral research hours (EEL 7979, EEL 7980). Ph.D. students must include a preliminary plan of study that is completed in consultation with their Ph.D. faculty advisor. This form must be submitted as early as possible but no later than the mid-point of the first semester. Ph.D. students who do not have a Ph.D. faculty advisor for two consecutive semesters may be dismissed from the Ph.D. program.

## 3. Individual Development Plan

The Individual Development Plan (IDP) is a series of documents that each doctoral student at UF must complete with her or his faculty advisor each year. It is designed to identify students’ professional and personal goals, highlight areas of weakness, and help students work with their advisors to create attainable steps for fulfilling long-term goals. PhD students are required to complete an initial IDP in conjunction with the faculty advisor during their first year of enrollment in the PhD program. PhD students and faculty advisors will meet annually during the subsequent years and update their IDP as necessary. The IDP is housed in Canvas, the University of Florida’s e-learning management system. PhD students will be added to the ECE IDP Canvas shell during the first semester of enrollment.

## 4. Appointment of Supervisory Committee

The supervisory committee is a group of faculty members who supervise and approve qualifications for the Ph.D. degree. The committee should be appointed as soon as possible, but no later than the midpoint of the second fall semester enrolled as a Ph.D. student. A hold may be placed on the student’s record if they do not meet this requirement. The committee consists of four or more graduate faculty members with at least two of the members having Graduate Faculty status in the ECE department. The committee chairperson must have Graduate Faculty status and be from the ECE department or have an appointment in the ECE department.

One member of the committee must be from a discipline outside of the department and must maintain graduate faculty status in their respective department.

After the committee has been determined, in consultation with the faculty advisor, the student should obtain a Supervisory Committee Form from the ECE website (<https://www.ece.ufl.edu/academics/forms/>) and have the professors sign the form indicating that they are willing to serve on the committee.

## 5. Leave of Absence Policy

A doctoral student who will not be registered at UF for a period of more than one semester needs to request written permission from his/her faculty advisor for a leave of absence for a designated period of time. A copy of the written permission memo must be submitted to the Student Services Office via email ([gradadvising@ece.ufl.edu](mailto:gradadvising@ece.ufl.edu)).

## 6. Official Minor

With the approval of the supervisory committee, a student may choose one official minor field (minimum 12 graduate credit hours). Official minor coursework cannot be counted toward the 24 hour ECE coursework requirement.

Minor work may be completed in any department, other than ECE, that is approved for master's or doctoral degree programs as listed in the [University of Florida Graduate Catalog](#) and supports a program that is related to the student's Ph.D. research area.

If an official minor is chosen, the supervisory committee must include a representative from the minor field.

If an official minor is chosen, a representative of the minor department, who may or may not be on the supervisory committee, shall designate at least one 6-hour graduate course sequence in the minor field for written qualifying examination. It is the student's responsibility to schedule the exam with the professor in the minor department. The student must pass this exam in order for the minor to be valid. The official minor exam must be completed before the student can be admitted to candidacy.

## 7. Written Qualifying Exam

The written qualifying exam comprises a survey covering key literature in an ECE research topic. The external Ph.D. committee member is not required to participate in this process. This is a critical review of the research topic, merely summarizing a set of papers is not enough to count as a Ph.D. survey. The write-up should include clear identification of the main research problems in the field and the main suggested approaches (with their advantages and disadvantages, qualitatively and quantitatively compared). The survey paper should aim to be of good quality that would be appropriate for publication in a well reputed journal or technical magazine. The written qualifying exam should be completed as early as possible but no later than the end of the second spring semester enrolled in the PhD program.

### Exam Process Overview

- The student must get the approval of the advisor to take the exam. Once that is done, the student must inform Cynthia Turner (ECE Graduate Advisor) of their intent to take the qualifying exam no later than one month before the actual proposed survey submission date. This gives the committee adequate time to discuss the list of papers and other procedures.

- The student will select and/or be assigned a list of papers and topics for the survey paper under the direction of the student's advisor. The list must be approved via email by all participating members of the committee. The suggested number of papers is between 15 – 30. The decision as to the appropriate number of papers is left up to each committee.
- The student will write an original survey paper under the direction of their advisor and Ph.D. committee.
  - Advising committee members (including the advisor) can recommend modifications/edits but should not add text.
  - The survey should be formatted according to the Graduate School Editorial Office's specifications for dissertations (<http://graduateschool.ufl.edu/about-us/offices/editorial/thesis-and-dissertation/>).
  - The suggested page length range, not including references, is 20-40 pages. The decision as to appropriate length is left up to each committee.
  - Unless direct quotations of cited sources are used and properly attributed, the entire paper must be in the student's own words. Plagiarism will be grounds for dismissal from the Ph.D. program.
- The following materials must be submitted to participating committee members for review/evaluation two weeks before the oral presentation of the paper (details below):
  - Survey paper
  - Student's CV. Optionally, additional supporting documents can be provided, such as published or submitted papers by the student.
  - Student's Academic Transcripts
- Evaluation Process
  - The student's Ph.D. supervisory committee will serve as the committee for the exam (without requiring the external member to serve). The supervisory committee chair will also serve as the student's qualifying exam chair.
  - From the submission date, the committee has 2 weeks to evaluate the survey. The participating committee members should prepare questions to ask the student.
  - Two weeks after submission, the student will orally present and summarize their survey to the participating committee members.
  - The presentation should be targeted to be 20 minutes. However, the committee should question the student to clarify the presentation and to evaluate the student's understanding of the subject and their ability to answer questions. The total presentation plus Q&A should be no more than 1 hour. This presentation can take place virtually or in person.
  - After the presentation the participating committee should decide whether the student has (a) passed the test; (b) failed the test; (c) needs further action/revisions to satisfy the committee. If (c) further action is required, all committee members must be satisfied with the student's revisions or corrective actions.
  - All participating faculty members must sign a form attesting to the student's having passed or failed the exam.

### **Quality Assurance/Oversight**

The ECE Department will post all completed qualifying exam papers to a website accessible to all ECE faculty. The list will contain all papers for at least the previous year. The ECE graduate committee will periodically (at least annually) evaluate the quality of these papers.

For students that transfer to UF with a faculty member hired from another university and that have already completed the qualifying exam at their previous university, the faculty member may petition for the student to take an alternative form of the qualifying exam based on the previous exam under certain conditions. The faculty member should contact the Graduate Coordinator for details.

Students with a minor in another department have to arrange for a written qualifying exam in their minor to satisfy the Graduate School requirements. The exam must be administered by the student's minor supervisor.

## 8. Proposal Exam

The Ph.D. proposal exam should be completed as early as possible, but no later than the end of the third spring semester enrolled as a Ph.D. student. The oral proposal exam consists of:

- Presenting his/her written research proposal
- Answering questions asked by the supervisory committee and others present

The written research proposal should be submitted to the dissertation committee members no later than two weeks before the proposal defense.

The written proposal must outline the area of research and its importance, problem statement, background to the research area, specific tasks that will be performed, preliminary results, and subsequent steps. The written proposal should be formatted according to the Graduate School Editorial Office's specifications for dissertations (<http://graduateschool.ufl.edu/about-us/offices/editorial/thesis-and-dissertation/>).

The main body of the text would typically consist of the following:

- Introduction: A concise overview of the research area and topic and their importance.
- Background: Literature review and relevant background needed to place the proposed study in the larger context and to highlight the relevance and the novelty of the proposed work.
- Problem description: A description of the specific problem and the objectives of the proposal and the novelty of the proposed work.
- Specific tasks: A description of proposed theoretical and/or experimental work and a list of specific tasks needed to accomplish the proposed objectives.
- Preliminary work: Description of any preliminary work performed by the student and an analysis or discussion of such preliminary work.
- Future tasks: Details of the subsequent steps planned to achieve the specific objectives of the research.
- Concluding remarks.
- References: A list of references cited in the proposal.

Tables and figures used in the proposal should be integrated into the text.

The Student Services Office must be notified at least one week in advance of the oral proposal examination so the Announcement of Examination form can be mailed and the Admission to Candidacy form prepared. This form will be sent to the supervisory committee for signature via Docusign. Once the signed form is returned to the Student Services Office, it will be submitted to Graduate School for processing.

If the student fails the oral portion of the proposal exam, s/he may retake it only once and it must be retaken within two semesters.

If a student fails the oral proposal exam for a second time, the Graduate School will be notified. A re-examination may be requested but it must be recommended by the student's supervisory committee and approved by the Graduate School. At least one semester of additional preparation is considered essential before re-examination.

Between the date of completion of the proposal exam and the date of the degree, there must be a minimum of two semesters if the candidate is in full-time residence or a calendar year if the candidate is in attendance on less than a full-time basis. The semester in which the proposal examination is completed is counted provided that the exam is completed before the midpoint of the term. No more than five years may pass between the completion of the proposal exam and the conferring of the degree.

The doctoral student becomes a doctoral candidate when the following requirements are satisfied:

- The student academic record is satisfactory.
- Half (12 credits) of the Ph.D. coursework credit hour requirement is complete.
- The Supervisory Committee certifies that the student has made satisfactory progress to be admitted to candidacy.
- The student has a dissertation topic approved by his/her supervisory committee.
- The student has passed both the written (including the official minor exam if applicable) and oral portions of the proposal exam.
- The Admission to Candidacy form has the required formal approvals.
- Confirm 24 credits hours are complete.
- Submit PhD Finalized Coursework form.

## 9. Final Examination and Submission of Dissertation

The Ph.D. final exam consists of an oral defense of the research results that are described in the doctoral dissertation. This exam is given within six months of graduation, after the first submission of the dissertation, and the completion of all other prescribed work for the degree.

Students must submit the dissertation electronically. Students should refer to the Graduate School Editorial Office for more information regarding their dissertation submission. The guidelines are also online (<http://graduateschool.ufl.edu/about-us/offices/editorial/>).

Electronic submission requires a signed ETD Submission Approval Form (submitted directly by student), Final Exam Form and Signature Page to the Student Services Office.

***The Student Services Office should be informed via email ([gradadvising@ece.ufl.edu](mailto:gradadvising@ece.ufl.edu)) of the examination one week prior to the defense date in order to process the Final Exam Report form and send out notices. The final exam form and signature page will be sent to the student's committee via DocuSign.***

Copies of the student's dissertation must be given to the supervisory committee members at least two weeks in advance of the final examination. Graduation may be delayed for those who do not adhere to this rule.

At the time of the defense, all committee members should sign the signature pages in the dissertation and sign the Final Exam Report form which is to be returned to the Student Services Office via DocuSign.

Students are also required to complete an Exit Survey during the semester they plan to graduate. Students can find more information about the Exit Survey in the Student Services Office.

All work for the Ph.D. degree must be completed within five calendar years after the completion of the Ph.D. proposal exam.

## 10. In Person Requirement- Proposals and Defenses

PhD Qualifying Examinations and Final Defense of the dissertation may occur either in person or entirely online. The delivery modality (in-person vs. online) of the presentation/examination will be determined in consultation with the student and supervisory committee in advance and should not occur on an ad hoc basis. Regardless of delivery modality, the student and all committee members are expected to attend the presentation/examination simultaneously and engage in the presentation as appropriate. This includes but is not limited to committee members' questions being asked and answered in real time. Details of the presentation/examination must also be published at least 24 hours in advance so that other members of the ECE community can attend. Signatures for all required paperwork will be obtained via DocuSign.

## 11. Checklist for Ph.D. Degree

	To Do	When
	If appropriate, transfer graduate coursework to doctoral degree.	First Year
	Identify faculty advisor and turn in preliminary program of study by the midpoint of the first semester.	
	Complete Individual Development Plan (IDP) with faculty advisor.	
	Appoint supervisory committee. The committee must be appointed no later than the midpoint of the second fall semester.	Second Year
	Take the written portion of the qualifying exam.	
	Update Individual Development Plan (IDP) with faculty advisor.	
	Arrange with the supervisory committee the details of your written research proposal that is to be presented in the oral exam.	Third Year
	Complete the 24-credit hour Ph.D. coursework requirement.	
	At least one week in advance of the oral exam, notify the Student Services Office via email ( <a href="mailto:gradadvising@ece.ufl.edu">gradadvising@ece.ufl.edu</a> ) of plans to complete the proposal exam. Proposal forms will be sent directly to the supervisory committee via Docusign.	
	Complete oral proposal exam by the last day of the third spring semester.	
	Update Individual Development Plan (IDP) with faculty advisor.	
	Complete Professional Development Requirement	Fourth Year
	Update Individual Development Plan (IDP) with faculty advisor.	
	Check with the Student Services Office to see if all graduation requirements, including appropriate course hour credit, will be satisfied.	Semester before graduation
	If you have any grades less than C (i.e. C-, D, I, or E grades), discuss your options from meeting graduation requirements.	

**Checklist for Ph.D. Degree – *Continued***

	<b>To Do</b>	<b>When</b>
	<p>Submit degree application online via ONE.UF (<a href="http://one.uf.edu">http://one.uf.edu</a>). Complete graduation check in Student Services Office and graduate track(s) application if applicable.</p> <p>Comply with Graduate School dissertation and final examination deadline dates.</p> <p>Be registered for at least the minimum number of dissertation hours (3 hours in the fall and spring semester, 2 hours in the summer semester)</p>	Semester of graduation
	Schedule the doctoral defense with the supervisory committee. Inform the Student Services Office via email ( <a href="mailto:gradadvising@ece.ufl.edu">gradadvising@ece.ufl.edu</a> ) of plans to take the examination one week prior to the exam and reserve a conference room. The Student Services Office will send the announcement of exam and prepare the Final Exam Report. Forms will be sent directly to the supervisory committee via Docusign.	Semester of graduation
	At least two weeks in advance of the final examination, give the supervisory committee members a copy of the dissertation	
	Have the original Final Examination Report form, Publishing Agreement (submit directly online), and ETD Signature Page of the dissertation signed by the supervisory committee members immediately after the defense exam. These forms will be returned to the Student Services Office electronically via Docusign after the committee has signed the forms.	
	Submit an electronic copy to the Editorial Office of the Graduate School and the Student Services Office.	
	Complete the Exit Survey.	

## VI. Certificates

The ECE department offers students one certificate option. Interested students should contact Shannon Chillingworth ([ece-edge@ece.ufl.edu](mailto:ece-edge@ece.ufl.edu)) for more information.

### 1. Machine Learning (ECE) Certificate

The Machine Learning (ECE) graduate certificate provides comprehensive training and education on the foundations of machine learning and current software tools. Courses provide a methodological foundation for static and dynamic (i.e., changing over time) problems. The certificate prepares students to apply machine learning methods to a variety of application domains.

#### **Requirements for Admission:**

Admission requires a bachelor's degree in electrical and computer engineering (ECE) or a similarly appropriate major (as defined by the ECE Dept.) from a regionally accredited institution. The program is open to both currently enrolled UF graduate students and non-degree-seeking students. Students with a knowledge of Python programming, linear algebra, and statistics are expected to be successful in this program.

#### **Required Coursework:**

Select three courses (nine total credits required):

EEL 5840 Fundamentals of Machine Learning (3 credits);  
EEE 6504 Machine Learning for Time Series (3 credits);  
EEL 6814 Neural Networks and Deep Learning (3 credits);  
EEL 6825 Pattern Recognition & Intelligent Systems (3 credits)

## VII. ECE Graduate Tracks

The ECE department is piloting a graduate track program in an effort to help students plan their programs of study and to make their areas of expertise more obvious to potential employers. Students should design their plans of study to broaden their knowledge of foundational disciplines and to provide deep knowledge in one or more ECE tracks. Regardless of whether a student intends to join industry or go on to pursue a PhD degree, the concepts and techniques learned in foundational courses will be essential for graduates to continue to learn and adapt to new technical knowledge and technologies in their lifetimes. This combination of depth and breadth will serve students well for their professional lifetimes.

Please refer to the ECE website (<https://www.ece.ufl.edu/academics/graduate/graduate-advising/grad-tracks/>) for requirements and individual track information.

## VIII. Administrative Procedures

### 1. ECE Graduate Student Canvas Page

All ECE graduate students are members of the ECE Graduate Student Advising Resources Canvas page. Important notices and academic deadlines are posted to this page; including all proposal and exam announcements. All ECE graduate students are expected to monitor this Canvas page regularly. Please inform the ECE Graduate Advisor if you do not have access to this Canvas page.

### 2. Degree Progress

Students are expected to periodically review their degree progress by viewing their transcript in consultation with the ECE Graduate Advisor.

### 3. Gatorlink Email Accounts

All ECE students are required to check their Gatorlink email accounts regularly. The Student Services Office and the University of Florida uses the Gatorlink accounts to deliver important announcements and deadline information to students. Failure to adhere to changes in policy and/or critical deadlines will result in delayed degree progress.

### 4. Registration

Students can register for classes online at ONE.UF (<http://one.uf.edu>). The Student Services Office is also available for help with registration and for registration to departmentally controlled courses.

Graduate students on appointment (TA, RA, GA) must register for the appropriate course load as indicated in the table below. Audited courses do not count as part of the hourly requirements for full time students or those on assistantships.

<b>Appointment</b>	<b>Minimum Credit Registration</b>	<b>Maximum Credit Registration</b>
Fellows and Trainees	12	18
1/4 Time Assistants	9	15
1/3 Time Assistants	9	15
1/2 Time Assistants	9	15
3/4 Time Assistants	6	9
Full-Time Assistants	3	3

Graduate students may not, in general, take any course under the S/U option except for certain graduate courses that have only S/U grading (as specified in the Graduate Catalog). Master's thesis and Ph.D. students who complete all graduate degree requirements during a given semester, but after the deadlines specified by the Graduate School, may receive their degree in the following semester without registering as clear prior students. Graduate School will determine a student's clear prior eligibility. Students whose degree requirements are not completed before the first day of classes of the following semester and all non-thesis

Master's students must register for a minimum of three credit hours (two credits in the summer term) which will apply to the degree. ***The Graduate School will not accept petitions to this policy.***

## 5. Add/Drop Policy

Graduate students are allowed a limited number of schedule adjustments after the midpoint deadline of the semester\*. Students are permitted one schedule adjustment after the midpoint deadline per degree program. A schedule adjustment is defined as any of the following: adding a course, dropping a course, and/or switching coursework hours for another course (research hours, independent study, etc.). Students requesting additional adjustments must petition the Graduate Coordinator for approval. A successful petition would require a letter of support from the student's faculty advisor.

**\*Students will be held fee liable for ANY course adjustments made after the stated university add/drop deadline.**

## 6. GPA and Probation Policies

In compliance with Graduate School rules, graduate students must maintain a GPA of 3.00 or higher in order to be in good standing. Students cannot graduate if their GPA is below 3.00.

Please note that the term "GPA" includes three different numbers, all of which need to satisfy the requirement of 3.00 or higher.

- The grade point average of ***all courses*** (3000 level and above) taken while classified as a graduate student;
- The grade point average of ***all ECE graduate level courses*** taken while classified as a graduate student;
- The grade point average of all graduate level courses that are part of a minor.

An academic hold will be placed on the records of all students whose GPA is below 3.00, thus placing the student on academic probation. These students will be able to register for courses only through the Student Services Office. This will enable our office to provide advice and guidance on an individualized basis.

Students on academic probation are not entitled to receive financial assistance in the form of Teaching Assistantships, Research Assistantships, or Fellowships.

Students with a GPA below 3.00 must show progress each semester towards improving their GPA, even if it takes more than one semester to reach a GPA of 3.00 or higher.

***Students who do not make sufficient academic progress as determined by the Graduate Coordinator will be dismissed from the program.***

## 7. Transfer of Credits

Master's and Ph.D. Students may apply to transfer graduate-level science and engineering coursework from another university or from non-degree seeking UF/EDGE coursework according to the policies below. Students may petition to transfer graduate level courses which were taken while classified as an undergraduate, postbaccalaureate, or non-degree seeking student, if proof is provided indicating that courses were not used to satisfy degree requirements for another degree. In all cases, only courses with a grade of "B" or better may be transferred. Credits obtained in non-degree programs, e.g. continuing education, may not be transferred. Credits transferred will be applied toward meeting the degree requirements, but the grades earned will not be computed in the student's grade point average unless the coursework was completed at UF. Credits for schools operating with more than two periods (e.g., trimesters) during the academic year will be scaled accordingly by the Graduate School; for example, 3 credits in a course that lasted one trimester will transfer as 2 credits by the Graduate School.

Application for transfer of credit earned after admission to a UF graduate program must be filed with the Graduate School as soon as possible but before the last day of classes preceding the term in which the degree is to be conferred. The student must provide a complete description of the graduate course in consideration for transfer and a transcript indicating the grade earned. The approval of the Graduate Coordinator and the Dean of the Graduate School are required for the acceptance of transfer credits.

#### *Master's Students:*

Up to 9 credit hours of coursework may be transferred from an outside institution. Up to 15 credits of graduate-level non-degree seeking UF/EDGE coursework may be transferred. No more than 15 credits may be transferred into the student's Master's degree program.

#### *Ph.D. Students:*

Students may transfer up to 30 credits of coursework from an outside institution into the student's Ph.D. degree program. Students with a Master's and additional Ph.D. coursework at another institution may petition the Graduate Coordinator to transfer up to 15 additional hours of coursework into the student's Ph.D. degree program. Up to 15 credits of graduate level non-degree seeking UF/EDGE coursework may be transferred. No more than 45 credits may be transferred into the student's Ph.D. degree program.

## 8. Internship Policy

ECE students can count up to six credits of EGN 5949 (Internship Work) toward their degree program.

In order to participate in the ECE Graduate Internship Program, students must have completed at least 18 UF ECE graduate level credits. Students must also have a minimum departmental and cumulative grade point average of 3.0. International students will also need to contact the International Center to verify their CPT eligibility. Internships are voluntary and are meant to compliment a student's degree program. Internships that impede a student's timely progress toward their degree will not be approved. Students who choose to complete an internship must be cognizant of the appropriate academic deadlines. **Internships CANNOT conflict with the start and end dates of the academic semester.**

Students who hold appointments at UF must be cognizant of the start and end dates of their appointments while making internship plans. Students are not permitted to be on appointment and be on internship at the same time. Students on appointment are responsible for knowing the start and end dates of their appointment when negotiating the timeframe of their internship. **Students who arrange internships that conflict with their UF appointment start and/or end dates will NOT be appointed for that semester.**

To be classified as an internship and to receive up to six elective credits (EGN 5949), the job duties of the internship must consist of engineering design. Positions not acceptable for graduate internship credit include undergraduate level work, technician, data entry, clerical work, part-time work, etc. Students must also complete a technical report in order to receive credit for their internship.

Students can count a maximum of 6 credits of EGN 5949 toward their degree program. Internship credits will count toward the independent study total of a student's degree program (i.e., Master's students can only count a maximum of 6 credits of EEL 5905, EEL 6905, and/or EGN 5949 toward their degree program).

Each student is required to generate a technical report (2000-word minimum, excluding graphs, equations, circuits, and/or computer code) to receive credit for their internship. The report must meet IEEE publication guidelines and include the following: title, author's name, abstract, introduction of the tasks carried out, methodology used, results, discussion, acknowledgements, and references. Confidential material should not be included, but students are expected to include technical details and assessments, equations, graphs, circuits, etc.

More information about the ECE Graduate Internship Program can be found here:

<https://www.ece.ufl.edu/academics/graduate/internship-information/>.

## 9. Financial Aid

Applications for teaching assistantships, research assistantships and fellowships are available from the Department of Electrical and Computer Engineering. Fellowships are highly competitive and generally require completed applications by January each year. Recipients of teaching assistantships are selected by the Associate Chairman of the ECE department. Research assistantships are awarded by individual faculty members with funding from governmental or industrial sources and are generally awarded only to those students who have been in residence at least one semester.

The minimum stipend for students on appointment in the ECE department is \$30,000 for a 12-month appointment. Minimum stipends for other departments and assigned duties for teaching assistants are determined by the Graduate School and are in accordance with the assistantship appointment. Duties include grading, staff meetings, class preparation, student consultation, required lecture attendance, and research not directly related to the student's thesis or dissertation. Students will also have assigned classroom or laboratory teaching responsibilities. International students who wish to be eligible for graduate assistantships must pass the SPEAK (TSE) or TOEFL iBT test. The passing score for the SPEAK test is 55. Students who score a 45 or 50 must take EAP 5836, Academic Spoken English, but are still allowed to hold a graduate assistantship. A passing score for the TOEFL iBT test is a 28. Students who score in the 23-27 range must enroll in EAP 5836 during your first semester of teaching. Students who score less than 23 on the TOEFL iBT will be required to take the SPEAK test to be considered for a TA position.

## 10. Tuition Waivers

Tuition waivers are awarded to graduate students who have been awarded an assistantship from 1/4 time - 1/2 time. Fee waivers are contingent on the availability of funds. Due to the limit of available funds, no fee waivers are available without assistantship appointments. The waivers are processed under strict guidelines

provided by the Graduate School.

## 11. No Assistantships While on Internship

Due to intellectual property rights, it is the policy of the ECE department that students on an assistantship cannot keep their assistantship while on a full-time internship. It is expected that a student with an assistantship fulfill the terms of that assistantship.

Students who hold appointments at UF must be cognizant of the start and end dates of their appointments while making internship plans. Students are not permitted to be on appointment and be on internship at the same time. Students on appointment are responsible for knowing the start and end dates of their appointment when negotiating the timeframe of their internship. Students who arrange internships that conflict with their UF appointment start and/or end dates will NOT be appointed for that semester. The assistantship will be terminated and the tuition waiver cancelled for students who leave for a paid internship after the semester has begun. The student will be liable for all fees covered by the tuition waiver at the appropriate rate.

Students returning from a paid internship after the semester has started will not be reappointed to the assistantship until the beginning of the following semester.

## 12. Readmission Procedures

Students who have left the program prior to graduating and wish to be readmitted, require the following:

- A minimum GPA of 3.00 for readmission into the Master's program and a minimum GPA of 3.5 for readmission to the Ph.D. program.
- GRE scores that satisfy the admission requirements of the ECE program in effect at the time of readmission.
- Three letters of recommendation from faculty members in the ECE department.

Readmission is not guaranteed, irrespective of the circumstances that necessitate it.

## 13. Food at Thesis/Dissertation Proposals and Defenses

Students are prohibited from providing food, beverages and other refreshments during proposal and defense meetings. This expectation is financially burdensome for students and draws focus away from the technical aspects of the presentation.

## X. Graduate Course Descriptions

Course syllabi can be found on the ECE department's website (<https://www.ece.ufl.edu/academics/course-syllabi/>). Syllabi not available on this website can be requested from the course instructor.

The latest graduate course descriptions are located in the online graduate catalog at <https://gradcatalog.ufl.edu/graduate/courses-az/>

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