

EGN 5949 Registration Authorization Form — Instructions

Effective Spring 2020, international students must register for credits that count toward their degree program. Domestic students may register for credits that count toward their degree, but are not required to, except to maintain enrollment status for internships that last more than one semester. MS students must register for EGN 5949, and Ph.D. students may register for EGN 5949 or research credits (EEL 7979/7980) if the work is related to their research and their advisor approves. Students can count a maximum of 6 credits of EGN 5949 toward their degree. Internship credits will count toward the independent study total of a student’s degree program (i.e., Master’s students can only count a maximum of 6 credits of EEL 5905, EEL 6905, and/or EGN 5949 toward their degree program).

Students must register for a specific number of credits depending on the semester and whether the internship is full time or part time:

	Full Time	Part Time
<i>Fall or Spring</i>	3 credits	1 credit
<i>Summer</i>	2 or 3 credits	2 credits

For summer semesters, students may elect to take 2 or 3 credits of EGN 5949. **Most international MS students should enroll in 2 credits of EGN 5949 for a summer internship. International MS students should only take 3 credits if they want to graduate at the end of the next Fall and if they absolutely will not want to extend their internship into the Fall.** (Most MS students will have 18 hours of coursework completed by the end of their Spring semester. If such a student enrolls in 3 credits of EGN 5949, UFIC will determine that the student can graduate at the end of the next Fall semester and will shorten the student’s visa to the end of the Fall. Students who have 18 credits of coursework completed before the internship and take 3 credits of EGN 5949 will NOT be able to extend their full-time internship because they will be required to graduate at the end of the Fall semester and cannot take enough credits to graduate while on a full-time internship.)

EGN 5949 requires faculty supervision. Students should select a faculty member whose research area is closely related to their internship duties. Each student is required to generate a technical report (2000 word minimum excluding graphs, equations, circuits, and/or computer code). The report must meet IEEE publication guidelines and include the following: title, author’s name, abstract, introduction of the tasks carried out, methodology used, results, discussion, acknowledgements, and references. Confidential material should not be included, but students are expected to include technical details and assessments, equations, graphs, circuits, etc. A copy of the IEEE technical report template can be found on the current graduate student page of the ECE website.

Technical reports are due to the supervising faculty member one week before the last day of classes. The student’s supervisor must submit an Employee Evaluation directly to the SSO before the last day of classes.

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Internship Type (circle one): **Full-Time** **Part-Time**

Number of Credits (1-3, see table): _____

Student Information

Name: _____

UFID: _____

Email Address: _____

Semester: _____

Faculty Authorization

Faculty Name (Print): _____

Faculty Signature: _____

Date: _____

Please return completed authorization form (along with all other forms and information requested on the ECE website) by email to gradadvising@ece.ufl.edu .