

EEL 6933

ECE Graduate Seminar
Adapted for Covid

Spring 2021

1. Catalog Description – (1 credit) Exploration of ECE research through presentations by faculty members, graduate students, and invited speakers.
2. Pre-requisites: Graduate student standing
3. Course Objectives – Through attending seminars, the students will learn about the breadth of current research in the ECE department, on campus, and at other universities. Students will also learn to appreciate the elements of effective presentations.
4. Contribution of course to meeting the professional component (ABET only – undergraduate courses) – N/A
5. Relationship of course to program outcomes: Skills student will develop in this course (ABET only undergraduate courses) – N/A
6. Instructor – Dr. Henry Zmuda
 - a. Office location: 235 Larsen Hall
 - b. Telephone: (352) 392 – 0990
 - c. Mobile: (850) 225 – 9200 (emergencies only please)
 - d. E-mail address: zmuda@ece.ufl.edu
 - e. Class Web site: Canvas
 - f. Office hours: by appointment
7. Teaching Assistant - None
8. Meeting Times – Thursdays, 6th period, 12:50 pm – 2:45 pm
9. Location 100% online
10. Class/laboratory schedule - 1 class period consisting of 50 minutes
11. Material and Supply Fees - None
12. Textbooks and Software Recommended - None
13. Recommended Reading - None
14. Course Outline – Attend ten (10) seminars during the Fall Semester.
15. Attendance and Expectations – ECE Seminars must be attended unless there is an excused absence. Attendance is monitored via Canvas.

Requirements for class attendance and make-up assignments are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

16. Grading –

- Grading is Pass/Fail.
- There are no exams in this course.
- To pass, students must submit written critiques (guidelines below) for ten (10) seminars.
- **ALL ECE Department seminars, MUST be attended.**
- The ECE Department plans to have a seminar most every week (approximately ten seminars).
- Should there be no ECE department seminar that week, the student must find a seminar in the College of Engineering. Seminars offered by related disciplines such as Mathematics, Physics, Chemistry, Medicine, or other physical sciences are also acceptable.
- Non-technical seminars are **NOT** acceptable (e.g., history, literature, etc.) If you are unsure if a seminar will be appropriate, ask the instructor **in advance**.
- Less formal presentations, such as presentations within research group meetings are **NOT** acceptable.
- In lieu of seminars, you may substitute up to two (2) PhD proposal presentations **or** two (2) PhD dissertation defenses. Submission requirements for these are the same as for seminars.
- If you will be traveling for a professional conference you may choose up to two (2) conference presentations (other than your own, your advisor's, or someone in your research group) as substitutes for a seminar for the semester. Clearly indicate the name and place of the conference and **notify the instructor in advance** that you will be doing this. Submission requirements for these are the same as for seminars.
- Should a student miss a seminar in a given week for some reason, he or she must notify the instructor and must attend an additional seminar the following week to make it up.
- College of Engineering seminars may be found at: <https://www.eng.ufl.edu/news-events/events-calendar/>
- Seminar listing for the sciences can be found at:
<http://www.clas.ufl.edu/events/academic-unit-calendars.html>
- Each week every student will submit (electronically) the following:
 - a. Title of seminar attended
 - b. Name of seminar speaker
 - c. Hosting department
 - d. Time and place of seminar
 - e. One paragraph summarizing the content of the seminar
 - f. One paragraph critiquing the presentation
- **The submission should not exceed one page and is due by the following Thursday.** Should any conflicts arise, notify the instructor as soon as possible.

- A late submission may result in you having to attend an additional seminar at the discretion of the instructor.
- Your submission will be graded (S/U) for grammar and quality of writing.
- A poorly written submission will receive no credit will have to be resubmitted.
- The submission must be your own individual effort. If English is not your native language, you may have someone review your submission beforehand for grammar, spelling, and sentence structure. Please provide the name and contact information of the person you asked to review your submission. This information is to be provided on a separate page and does NOT count toward the one-page limit. The actual technical content of the submission must be your own individual effort.
- Similarly, you must personally attend all seminars and **remain for the entire presentation**.
- Any infraction of this policy will be considered as a violation of the UF Honor Code (see: <https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>). The infraction will incur a grade of U (unsatisfactory) for the course and the matter will be referred to the Dean of Students Office for disciplinary action.
- **If there are any issues, concerns, or questions, see the instructor.**

17. Grading Scale – See above.

“In order to graduate, graduate students must have an overall GPA and an upper-division GPA of 3.0 or better (B or better).” Note: a B- average is equivalent to a GPA of 2.67, and therefore, it does not satisfy this graduation requirement. For more information on grades and grading policies, please visit:

<http://gradschool.ufl.edu/catalog/current-catalog/catalog-general-regulations.html#grades>

18. Make-Up Exam Policy – N/A

19. Honesty Policy – Under no circumstances should someone turn in somebody else’s work. This behavior will result in failure for all parties at fault and further disciplinary action.

All students admitted to the University of Florida have signed a statement of academic honesty committing themselves to be honest in all academic work and understanding that failure to comply with this commitment will result in disciplinary action. This statement is a reminder to uphold your obligation as a UF student and to be honest in all work submitted and exams taken in this course and all others.

“...failure to comply with this commitment will result in disciplinary action compliant with the UF Student Honor Code Procedures
(<http://www.dso.ufl.edu/sccr/procedures/honorcode.php>)

20. Accommodation for Students with Disabilities – Students Requesting classroom accommodation must first register with the Dean of Students Office. That office will

provide the student with documentation that he/she must provide to the course instructor when requesting accommodation.

21. UF Counseling Services – Resources are available on-campus for students having personal problems or lacking clear career and academic goals. The resources include:
 - UF Counseling & Wellness Center, 3190 Radio Rd, 392-1575, psychological and psychiatric services.
 - Career Resource Center, Reitz Union, 392-1601, career and job search services.
22. Software Use – All faculty, staff and student of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.
23. Course Evaluation – Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at: <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at: <https://evaluations.ufl.edu/results>.